

PRP-16B SURPLUS EQUIPMENT TRANSFER TO SURPLUS STORAGE

Complete Items 1 through 8 and SECURELY attach to asset.

1. DEPARTMENT \_\_\_\_\_

2. DATE \_\_\_\_\_

3. BY (Note\*) \_\_\_\_\_  
Signature and Printed Name

4. UH TAG NO.

5. DESCRIPTION \_\_\_\_\_  
\_\_\_\_\_

**\*Note: FOR ELECTRONIC DATA PROCESSING EQUIPMENT, INCLUDING PERSONAL COMPUTERS AND LAPTOP COMPUTERS, BY SIGNING THIS FORM, YOU ARE CERTIFYING THAT ALL CONFIDENTIAL AND SECURITY SENSITIVE INFORMATION, INCLUDING ALL LICENSED SOFTWARE AND DATA FILES, HAVE BEEN REMOVED FROM COMPUTER HARD DRIVES.**

**NO WARRANTY OF CONDITION IS STATED OR IMPLIED.**

Items 6, 7 and 8 are intended for the use of University of Houston personnel only to assist in internal reassignment of equipment. No warranty of condition, date sensitivity or Year-2000 compliance is stated or implied.

6. Operation Condition Report

- A. Operational-AS IS
- B. Inoperable-Minor Repairs Needed
- C. Inoperable-Major Repairs Needed
- D. Salvage/Obsolete - Not Cost Effective to Repair

7. Date Sensitivity

- A. Contains No Date Sensitive Components
- B. Contains Date Sensitive Components
- C. Date Sensitivity Unknown

8. Year-2000 Compliant/Readiness

- A. Tested - Found Compliant
- B. Tested - Found Non-Compliant
- C. Not Tested