

IMPORTANT INFORMATION REGARDING CLOSED SECTION REQUESTS

1. Your closed section request form must be completely, accurately, and LEGIBLY filled out.
2. Attach all supporting documents. These may include copies of official degree plans, a copy of your graduation application, a letter from your advisor, or your pre-professional studies requirements. Forms lacking the necessary documentation indicating that you must have this course this semester and cannot wait until the following semester may not be processed.
3. If the course you are requesting becomes available and you are able to register for it on your own, please notify bio-undergradaffairs@nsm.uh.edu.

CLOSED SECTION REQUESTS WILL BE CONSIDERED ACCORDING TO THE FOLLOWING PRIORITIES UNTIL SPACE IS GONE:

1. Biology and Biochemistry majors graduating in the current semester.
2. Students graduating in the following semester in which requested course (or alternative) are not available or no feasible options exist.
3. Students with special circumstances.

DEADLINES:

- Submit this form no later than **August 31st**.
- You will be notified via your UH e-mail as to the status of your request no later than September 4th.

BE CHECKING PEOPLESOFT DAILY IN CASE YOU CAN ADD YOURSELF TO THE COURSE!!!!